





8. Similarly, a full-time student on a foundation degree studies for 47 weeks in the year of instance entirely in the workplace. Is this year:
- a) standard length                      b) a long year

### **Annex F: Residential and funding status**

For questions 9 to 11, determine the fundability status of the student:

9. A Scottish student already holds an HND in Business & Management. They start a year of instance in October 2018, aiming for an HNC in Computing. Are they:

- a) OfS-fundable                      b) non-fundable                      c) Island and overseas

10. A student from France already holds a first degree. They begin a taught Masters programme. Are they:

- a) OfS-fundable                      b) non-fundable                      c) Island and overseas

11. A student from Jersey with no HE-level qualifications begins a foundation degree in October 2018. Are they:

- a) OfS-fundable                      b) non-fundable                      c) Island and overseas

For questions 12 and 13, determine the ELQ status of the student:

12. A student enters with a foundation degree as their highest qualification already achieved, and has a stated qualification aim of an honours degree.

- a) ELQ                                      b) not ELQ

13. A student enters in 2017-18 already holding an honours degree as their highest qualification. They intend to study for a foundation degree over two years (2017-18 and 2018-19), and then top-up to an honours degree in one year (2019-20). They have a stated qualification aim of both a foundation degree and an honours degree as part of the same course.

The ELQ status for each year will be:

#### Year 1, 2017-18

- a) ELQ                                      b) not ELQ

#### Year 2, 2018-19

- a) ELQ                                      b) not ELQ

#### Year 3, 2019-20

- a) ELQ                                      b) not ELQ

## **Part 2-- Counting students; Planning Tables 5 and 6; completion status; FTEs**

### **Annex C: Counting student activity (Tables 1 to 3)**

For questions 14 to 16 choose a HESES18 column (Tables 1 to 3) to record the student in:

- Column 1: Years countable between 1 August 2018 and 1 December 2018 inclusive
- Column 2: Forecast of years countable between 2 December 2018 and 31 July 2019 inclusive
- Column 3: Forecast of years not completed (negative values).

14. A full-time student starts a degree programme on 24 September 2018, with each year of instance finishing at the end of June. Are they:

- a) Column 1                                      b) Column 2                                      c) Column 3

15. A full-time student starts a degree programme on 18 January 2019 with each year of instance finishing in November. Are they:

- a) Column 1                                      b) Column 2                                      c) Column 3

16. A full-time Higher National Diploma (HND) course starts on 9 October 2017 and runs from 9 October to 30 June each year. A student starts the HND programme late, on 9 December 2017, but intends to catch up with the rest of the students on the course and follow the same pattern of activity as them. Are they:

- a) Column 1                                      b) Column 2                                      c) Column 3

### **New entrants on Tables 5 and 6**

For questions 17 and 18, should these students be recorded as new entrants?

17. A student completed a first degree at the provider in June 2017. They are forecast to begin a taught Masters degree in January 2018. Is this student a new entrant?

18. An OfS-fundable student studies full-time for a foundation degree at a college in the academic years 2016-17 and 2017-18, then transfers to a university to top up to a full-time bachelor's degree in 2018-19:

- a. If the foundation degree was delivered by the college on behalf of the university (under a subcontractual arrangement), is this student a new entrant for the university?
- b. If the foundation degree was not delivered under a subcontractual arrangement, is this student a new entrant for the university?

### **Annex D: Completion and non-completion**

For questions 19 to 22 determine the completion status of the year. Note – these questions mainly relate to assessing completion for individual students, not making prediction forecasts.

19. A full-time student starts the year of instance in October 2017 intending to study 8 modules, all having exams in June 2018. The student turns up to the final exam for all modules in June.

- a) Completion                                      b) non-completion                                      c) unknown

20. As above, but in one module the student did not attend the final exam in June 2018. For this module, it is impossible to pass without taking the final exam. They intend to take the exam at the next opportunity in September 2018.

- a) Completion                                      b) non-completion                                      c) unknown

21. As above, but in one module the student did not attend the final exam in June 2018. Final assessment for this module only takes place in June each year. They plan to take the exam at the next opportunity in June 2019.

- a) Completion                                      b) non-completion                                      c) unknown

22. A student completes their study intentions for the first year of a three-year degree, by completing the modules and undergoing assessment. They then withdraw from the degree and do not return to the higher education provider.

- a) Completion                                      b) non-completion                                      c) unknown

### **Annex E: Full-time equivalence for part-time students**

23. A student studies for a three year degree over five years. What is the FTE for each year of instance?

24. As above, but the student resits year two. What is the total FTE for the instance?

25. As above, but the student has accredited prior learning and enters directly onto year two of the five year course. What is the total FTE for the instance?

26. A full-time, one year course has a 30 week year of instance; the equivalent part time course lasts for two years, each with a 45 week year of instance. What is the FTE returned each time the student becomes countable for the part-time course?